

Annexure - A : Pre Bid Clarifications by KPT for the Pre-bid meeting held on 26-04-2016 At 12:00 Noon .
Tender No : FA/EDP/NEW _ WEBSITE/2016 dated 01.01.2016 for Design, Development and Maintenance of KPT Website.
The Last Date of Submission of the Tender : 25-05-2016 At 15:00 Hrs

Sr.#	Reference Clause no and Page	Content of RFP requiring Clarification	Clarification sought	Clarification
1	5. Minimum Qualifying Requirements: Point no. (V), Page No. 3 of 49	The Bidder should have a valid CMMi Level 3 or ISO 9001:2008 certifications as on the date of bid submission.	In reference to this clause we would like to highlight that ISO certification is more related to manufacturing industry and certifies businesses whose processes conform to the laid down standards. Although, CMMI is a set of related "best practices" derived from industry leaders and relates to product engineering and software development and more specific to the software industry only. CMMi evaluates the process maturity in the business / company specific to the software development while ISO certify some set of process existence only. In view of above we request department to review this clause and allow bidder with CMMi certification only which is more relevant certification considering the project requirement.	It is clarified that the "condition as per the Tender Document will prevail"
2	5. Minimum Qualifying Requirements: Point no. (Vii), Page No. 3 of 49	The Bidder should submit a Power of Attorney in favor of Authorized signatory for signing the Bid in original or in copy duly attested by Company Secretary clearly mentioning the registration number.	Here, we would like to bring into your notice that the companies makes a generic power of attorney for each financial year authorizing a person to sign the bid documents. Hence, we request you to please allow to submit self attested copy of Power of Attorney instead of attestation from CS.	It is clarified that the self attested copy of the Power of Attorney is accepted. However the Companies generic power of Attorney with authorized person shall be enclosed along with the self attested copy.
3	5.0 EARNEST MONEY DEPOSIT (EMD) / BID GUARANTEE, Point No. 5.2 Page No. 9	The EMD is payable either by Demand Draft/Pay Order/Banker's Cheque from a Nationalized Bank in favour of Kandla Port Trust Payable at Gandhidham with 4 months Validity.	Here, we would like to highlight that bank issues Demand Draft/Banker's Cheque with 90 days validity only. Hence, we request you to please review this requirement of 4 months validity and amend the clause accordingly	It is Clarified that as mentioned the DD/Bankers Cheque with 90 days is accepted.
4	2.0 QUALIFYING REQUIREMENTS FOR BIDDERS, Page No. 17 of 49	Others" means any Company other than Government/PSUs having average annual turnover not less than 0.50 crore during the last three financial years (i.e. FY 2012-13, 2013-14 & 2014-15).	In this regard, please confirm how to ascertain the turnover of a client? As any private client will not provide their balance sheet for submission in the bid. Will the self certificate from the bidder itself will suffice the requirement? Please confirm.	It is clarified that the experience in terms of work orders to be taken as per the RFP. (ie) (1) Three Similar completed works costing not less than Rs. 7 Lakhs each (2) Two-similar works completed not less than Rs. 8.76 Lakhs (3) One similar completed work not less than Rs. 14.07 Lakhs. The reputed firms will be accepted and the turnover of 0.50 Cr stands deleted.
5	4.24 on-site training Page No.30 of 49	Onsite Training	Please confirm the number of users to be trained. We assume all the training infra like projector, Computers, Network and sitting arrangements shall ne arranged by KPT only	It is clarified that the Training is for Full one day and the Training infrastructure will be made available by KPT.The no of users will be 20-25.
6	7.1 Technical evaluation Criteria, Point no. a Bidder's Experience, Parameter I	Experience of No. of Websites executed and currently being maintained for cleints having more than 0.50 Cr annual Turnover	We request you to please also consider web applications under this clause.	Web sites and Web Portals will be accepted not web applications / intranet applications.The reputed firms will be accepted and the turnover of 0.50 Cr stands deleted.
	7.1 Technical evaluation Criteria, Point no. a Bidder's Experience, Parameter ii	Experience of No. of Websites executed and currently being maintained for PSU/Govt.	We request you to please also consider web applications under this clause.	Web sites and Web Portals will be accepted not web applications / intranet applications.

7	Page 26 Website Security Audit Point 3.15	KPT Website is required to be audited once before hosting the website at NIC Server/Govt Server and other every year during the concurrency of the contract by an agency empanelled on the CERT-in. All the vulnerabilities will be mitigated and action taken report will be submitted to EDP Unit of KPT in 10 days. The vendor shall also obtain the security clearance certificate from Cert-in empanelled auditor and handover the same to EDP unit of KPT in original.	Since CertIn Security Audit is required every year- will KPT pay for the Security Audit costs (3rd Party Audit) or has Vendor to pay during Maintenance?	The Bidder Should quote the Price which is inclusive of all costs as per the RFP. No extra cost will be paid by KPT.
8	Page 26 Point 3.16 STQC	KPT Website is required to be certified by the Standardisation Testing and Quality Certification (STQC), Directorate of the Department of Electronics and Information Technology (DeitY), Government of India, for compliance with GIGW guidelines, once immediately after hosting the website at NIC Server/Govt. Server and other every year during concurrency of the contract. Any deviation from GIGW and vulnerability reported by the STQC team during testing is to be fixed. The responsibility of obtaining the STQC clearance certificate and handing over the same to EDP unit of KPT in original will be with the vendor and the same shall be completed within one month after hosting of website at NIC/Other.	Since STQC certification for GIGW compliance is required every other year will KPT pay for the Audit costs (3rd Party Audit) or has Vendor to pay during Maintenance??	The cost of the same will be attended by the Party. No payments in this respect will be Paid by KPT
9	Page 29 Flash Presentation Point 4.15	A Flash presentation consisting of 20 - 30 slides of the KPT is envisaged such that the visitor can have a quick and comprehensive briefing of the Kandla Port. The flash presentation shall be made by the vendor and its agency in consultation with the EDP unit/PRO Unit/TM of KPT. It should be light weight, visually appealing, with good aesthetic and easy to download.	Flash is Out Dated Technology and not visible in most Mobile Browsers. Kindly advice alternative. Alternatively we are already putting Video footage- that should suffice.	The Latest Technology available is accepted. Video footage is also allowed. The objective of displaying the presentation should be fulfilled.
10	Page 29 Website Visitor Registration Point 4.21	To gain access to the restricted contents on the website, all login into the website will be done through secured "https". Digital certificates and their renewal under concurrency of the contract will be in the scope of the executing agency.	What functionality Features need to be covered under the Visitor Login Section?	It is clarified that Visitor Login Section is various purposes, which includes registration in the Web site as a user for down loading the contents . Further data uploading by the Depts in the secured environment maker/authorizer approval while uploading on the Site. In carreer section, the online uploading of data in preformatted application with attaching of scanned copy of testimonials will be required.
11	Page 29 Website Visitor Registration Point 4.21	The digital certificates should be compatible with latest Microsoft Internet Explorer, Firefox, Google Chrome and other standard browsers i.e. VeriSign, Certisign, A-Trust, DigiCert, Microsoft etc.	The Vendor Responsibility for Digital Certificates will only be for 1 + 5 years only. Please clarify if otherwise.	RFP conditions holds good.
12	Page 30 On-Site Training Point 4.24	The vendor will provide onsite training to KPT officials on the overall workflow of the developed solution and backend administration module	1) How many batches and how many days would the training be required? 2) Will KPT provide Lodging, Boarding and Local Travel facility to the Trainer? 3) We assume the Training is only One-Time after WebSite GoLive, and not further trainings would be required.	1) As same a Point No: 5 2) No. lodging, Boarding and local travel facility will be provided by KPT. The bidder will have to made in own arrangement. 3) It is clarified that the Training is for Full one day and the Training infrastructure will be made available by KPT.
13	Page 31 Point 4.31 iii other Requirements	The website shall contain other features like video clips, animation, etc which will add value to the KPT website. Only video clips will be given by KPT. Animation etc. needs to be done by agency.	Please elaborate on the Animation requirement, so a scope can be defined.	The Animation requirement can be port operations of 3-4 scenerio to be taken. But the same can be finalized at the time of SRS.

14	Page 31 Point 4.31 vi Other Requirements	Capability of integration with the National Portal	1) Please elaborate on Integration issue, what type of Data needs to be integrated. 2) Also advice which functionality needs to be achieved <u>by the integration with National Portal</u>	The Govt.directions to integarte the various Portals is received by the Port on regular basis from Central Government Ministries. The same can be discussed at the time of SRS.
15	SECTION DTS : 4.29 Version upgrade (Optional) Framework change during the tenure of the project.	During the AMC period, if KPT so desires, the vendor shall perform one version upgrade of base framework, in case any security issues are being identified. The cost of version upgrade should be quoted separately which will also be considered for evaluation of the financial bid and deciding the L-1 bidder.	Whether the frame work upgrade will be required and circumstances under which the framework upgradation will be required.	Due to changes in Government Policy and focus on IT enabled functions in government sector, if required the framework upgrade or change shall required during the tenure of the project.
16	Site References		Asked whether any model website can be suggested for references	It is requested that the webstie of Major Ports, Private Ports and Top Ten International Ports in terms of cargo handled may be reviewed to get a <u>feel of the requirement of KPT</u> .
17	SECTION DTS : 3.13 Web Optimization	Web Optimization: KPT site should be optimized so that search engine like Google etc displays it in its top listing when the on key search words result display	Who will provide the Search Engine Optimiztaion words	KPT shall provide a list of words for search engine optimiztaion. Vendor is also requested to suggest suitable words to the EDP team based on their <u>experience in the field for SEO</u> .
18	SECTION DTS 5.0 INDICATIVE DELIVERABLES	iii. System Manual iv. User Manual	Whether the System Manual and the User Manual need to be prepared ?	Yes. Signed hard copy and soft copy of the PDF file of all the manuals need to be provided for audit <u>purpose</u> .
19	Current Data Migration which format			
20	SECTION DTS 4.16 : Video Footage	The video footage provided by KPT should be uploaded for homepage with best optimized web quality having click to run feature. The video should start immediately with buffering in parallel.	Who will provide the video footage	All video footage will be provided by KPT through EDP section.
21	SECTION DTS 4.3 : Demonstration /showcasing of Bidder implemented website	The prospective bidders will have to demonstrate/showcase at least one website implemented by them and functional in order to enable us to judge their capabilities.	Whether all bidders will have to submit presentation for their implemented websites.	No. The selected bidder will be asked to submit a presentation if the technical committee desires so.
22	3.5 Scope of work :- Special day themes	The special themes for homepage is to be implemented on special days like Republic Day, Independence Day, PORT Raising Day, Raj bhasha Day, etc. by the agency.	How many special day theme pages are likely to be incorporated.	Initially provision for 5 themes need to be done. If required few more themes will have to be incorporated in the website.
23	GPC Point No. 26 :- Payment terms relaxation	100% of Payment Shall be made after successful installation and hosting of KPT Website as per the scope of the work. The payment will be released only after verification of the bill by the Indenting Unit. Further the payment pertains to ITEM-4,5 ,6 and 7 will be paid after attending the same subsequently on actual basis.	Parties requested for stage wise payment instead of 100% payment to be paid after successful installatin.	The terms of payment cannot be changed or relaxed.
24	ITB : 2.1.(ii) Similar work :-	"Similar Work" means that the bidder has successfully designed, developed and implemented Website Project having data base driven dynamic content and CMS functionalities.	It was requested to include work done on intranets of companies.	Intranets can not be allowed. RFP clause holds good.
25	Section DTS 4.12 Website Review Meetings	The agency shall review the website with KPT every two months to suggest the improvements, thrash out any technical snags and discuss any logistic improvement. A formal meeting shall be held in KPT premises every two months to discuss these issues with the EDP Unit of KPT. Vendor will incorporate the changes/improvements emerges out of the review meeting after written communication from KPT.	Parties asked the frequency of two monthly meetings is required.	Web site played a key role in the information dissemination. It is clarified that Bi monthly meetings were fixed and is essential.
26	SECTION DTS 9.0 WORK SCHEDULE	The work under the scope of this specification shall be completed within the following time-lines reckoned from the date of Letter of Award for each of the Mile Stone activity as indicated below. The time line of 3 months, 4 months and 6 months.	Whether the period of 3 months, 4 months & 6 months given against each time line are exclusive. i.e. total work scheudle is 3 + 4 + 6 = 13 months	It is clarified that the project is to be concluded in six months time.

Sr.Dy.Director(EDP)